

Penn Towers Association
Board of Managers Meeting Minutes
June 18, 2024
Via Zoom

Board members present: Michael Gualtieri, Nancy Miller, Jillian McKinney, and Hakeem Thobhani. Andrew Huff.

CPMG: Lakisha Newell – Association Manager.

Quorum of Board of Managers established. Meeting called to order at 5:04 PM. by Michael Gualtieri. Minutes were taken and transcribed by Lakisha Newell.

Minutes:

- **Motion** to approve the May 2024 minutes made by, Andrew Huff seconded by Hakeem Thobhani and passed unanimously at this meeting.

Association Manager's Report: Lakisha Newell

- Lakisha gave a brief Managers Report.

President's Report: Michael Gualtieri:

Financials/Legal:

- On a motion made by Andrew Huff seconded by Nancy Miller and unanimously carried, it was resolved to approve the May 2024 financials subject to audit.

Discussion Items:

- Status of the roof.
- Complete Plumbing's Hydro jetting of the associations main sewer line.

Contract Proposals:

Architectural Requests: None

Homeowner's Forum: There were 2 homeowners present for the meeting. Some topics they discussed included concerns regarding the state of the roof repairs, units having issues with plumbing.

Next Meeting: August 20, 2024

Adjourned:

Executive session:

Adjournment:

Board actions between meetings:

Minutes approved:

President

Date